

Port Hueneme Community Center  
550 Park Avenue, Port Hueneme, California 93041  
(805) 986-6542

### **Rate Schedule for Non Profit Applicant**

**AUDITORIUM – Whole Unit Maximum Capacity: 300**

**Available on Saturdays only, no more than eight (8) hours party time**

Building Security Deposit of \$250.00 and Application Fee of \$32.00 is required at time of reservation.

#### **Special Events Serving Alcohol**

**\$250.00 per hour includes:**

Auditorium	Facility Attendant
Large Kitchen	Security Guards
Tables & Chairs	Set-up & Decorating Time (4 hrs)
Stage	General Cleaning
Permit To Serve Alcohol	Special Event Liability Insurance

#### **Special Events No Alcohol Allowed**

**\$195.00 per hour includes:**

Auditorium	Facility Attendant
Large Kitchen	Security Guards
Tables & Chairs	Set-up & Decorating Time (4 hrs)
Stage	General Cleaning
	Special Event Liability Insurance

#### **Seminar Events Only**

General Liability Insurance may be required at an additional cost.

**\$60.00 per hour includes:**

Auditorium	Facility Attendant
Chairs	Set-up Time (1hr)
Stage	General Cleaning

- Applicants requesting to sell alcohol must use a Licensed Alcohol Vendor, approved by the City of Port Hueneme and may pay an additional fee for Full Liquor Liability Insurance.
- Excessive Cleaning Fees in the amount of \$25.00 per hour will apply with unauthorized use of glitter or confetti and will be deducted from deposit.

**Set up hours are available between 1pm and 7pm on Fridays and immediately before scheduled event time.**

**It is the responsibility of the event sponsor to clear off tables, empty trash containers, clear refrigerator, wipe up food spills and remove all decorations.**